

FAREHAM

BOROUGH COUNCIL

AGENDA

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Date: Tuesday, 18 November 2014

Time: 6.00 pm

Venue: Collingwood Room - Civic Offices, Fareham

Members:

Councillor Mrs P M Bryant (Chairman)

Councillor T M Cartwright, MBE (Vice-Chairman)

Councillors Mrs S M Bayford

Miss S M Bell

Mrs M E Ellerton

M J Ford, JP

N R Gregory

T J Howard

L Keeble

Mrs K Mandry

D J Norris

Mrs S Pankhurst

Deputies: K D Evans

R H Price, JP



1. Apologies for Absence

2. Minutes (Pages 1 - 4)

To confirm as a correct record the minutes of the meeting of the Committee held on 16 September 2014.

3. Chairman's Announcements

4. Declarations of Interest

To receive any declarations of interest from members in accordance with Standing Orders and the Council's Code of Conduct.

5. Deputations

To receive any deputations of which notice has been lodged.

6. Review of Polling Districts and Polling Places (Pages 5 - 28)

To consider a report by the Director of Finance and Resources on the review of polling districts and polling places.

7. Review of Hackney Carriage Fares (Pages 29 - 38)

To consider a report by the Director of Community on an application from the hackney carriage trade for an increase in fares.

8. Spending Plans 2015-16 (Pages 39 - 52)

To consider a report by the Director of Finance and Resources on Spending Plans for 2015-16.

9. Licensing and Regulatory Affairs Committee Work Programme (Pages 53 - 60)

To consider a report by the Director of Community on the Committee's Work Programme for 2014/15.

P GRIMWOOD
Chief Executive Officer

Civic Offices
www.fareham.gov.uk
10 November 2014

**For further information please contact:
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FAREHAM

BOROUGH COUNCIL

Minutes of the Licensing and Regulatory Affairs Committee

(to be confirmed at the next meeting)

Date: Tuesday, 16 September 2014

Venue: Collingwood Room - Civic Offices, Fareham

PRESENT:

T M Cartwright, MBE (Vice-Chairman in the Chair)

Councillors: Mrs S M Bayford, Miss S M Bell, Mrs M E Ellerton,
M J Ford, JP, L Keeble, Mrs K Mandry, Mrs S Pankhurst,
R H Price, JP and Mrs K K Trott (deputising for D J Norris)



1. APOLOGIES FOR ABSENCE

Apologies for absence were received from the Chairman, Councillor Mrs P M Bryant and from Councillors T J Howard and D J Norris.

2. MINUTES

RESOLVED that the minutes of the meeting of the Licensing and Regulatory Affairs Committee held on 8 July 2014 be confirmed and signed as a correct record.

3. CHAIRMAN'S ANNOUNCEMENTS

The Chairman advised that, in accordance with recent set legislation, members of the public and press were able to audio and video record all meetings held in public by Fareham Borough Council.

It was confirmed that there had been no requests to film parts of this meeting of the Licensing and Regulatory Affairs Committee, but advised that, should members of the public wish to film the meeting, they would need to respect the wishes of other members of public who did not wish to be filmed.

The Chairman also made an announcement concerning the order of business for the meeting.

4. DECLARATIONS OF INTEREST

In accordance with Standing Orders and the Council's Code of Conduct, the following Members declared interest in the matters indicated:

Councillor Mrs K Mandry – Review of Polling Districts and Polling Places – minute 6;

Councillor Miss S M Bell – Review of Polling Districts and Polling Places – minute 6;

Councillor R H Price, JP – Review of Polling Districts and Polling Places – minute 6;

Councillor M J Ford, JP – Review of Polling Districts and Polling Places – minute 6.

5. DEPUTATIONS

There were no deputations made at this meeting.

DECISIONS UNDER DELEGATED POWERS

6. REVIEW OF POLLING DISTRICTS AND POLLING PLACES

Councillors Mrs Mandry (Crofton Youth Centre), Miss Bell (Portchester Community Centre) and Ford (Victory Hall) all declared personal non-pecuniary interest in this item, indicating that they had connections with the management committees of the buildings in which the polling stations shown were located. Councillor Price declared that he was a member of Hampshire

Fire and Rescue Authority but that all administrative responsibility concerning the use of Fareham Fire Station and Portchester Fire Station as polling stations lay with Hampshire Fire and Rescue Service.

The Committee considered a report by the Director of Finance and Resources on the review of polling districts and polling places.

RESOLVED that:-

- (a) a draft proposal, based on the comments in Appendix A, be approved to proceed for consultation;
- (b) it be noted that the results of the consultation would be reported to the next meeting of the Committee; and
- (c) the officers be requested to note the comments relating to: the use of Harrison Primary School; a possible change to the polling station for Craigbank Court; the possibility of a polling station being located at the new Collingwood Court; car parking at the Locks Heath District Centre; the relative suitability of Portchester Parish Hall and the Castle Street Centre; possible alternative polling stations for residents of Brook Lane; access to Wicor Primary School and general suitability of polling stations in the ward; the suitability of Crofton Youth Club and Crofton Community Centre; and the use of a Portakabin as a polling station.

7. RESPONSE TO DEPUTATION TO COUNCIL

The Committee considered a report by the Director of Community on a matter raised in a deputation to the Council meeting on 24 July 2014, which was referred to the Licensing Officers for consideration. It was noted that Mr Rogerson, who had made the deputation at the Council meeting, had sent an e-mail to members of the Committee concerning the report it had before it.

The Head of Environmental Health presented the report, explaining the issues it referred to and which had been raised in Mr Rogerson's deputation to the Council and his subsequent message to members of the Committee.

RESOLVED that:-

- (a) Mr Rogerson be thanked for his comments;
- (b) the content of the report be noted;
- (c) the Committee was satisfied with the current licensing procedures in place in respect of taxi and private hire driver applications;
- (d) the Head of Environmental Health be thanked for his most informative report and explanation of the circumstances; and
- (e) It be noted that the Council's licensing procedures were continually under review and that Mr Rogerson's help in some of the changes previously made to them be acknowledged.

8. SIX MONTHLY MONITORING REPORT ON APPLICATIONS RECEIVED

The Committee considered a report by the Director of Community on licensing applications received.

RESOLVED that the report be noted.

9. LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK PROGRAMME 2014/15

The Committee considered a report by the Director of Community on the Committee's work programme for 2014/15.

RESOLVED that:-

- (a) the progress on actions arising from the meeting of the Committee held on 8 July 2014 be noted;
- (b) the to be assigned item 'Annual Health and Safety Service Plan' be considered at the beginning of 2015/16, in May or June 2015;
- (c) it be noted that the officers were in contact with Peter Savill about arranging a further training session for members, possibly in December 2014;
- (d) it be noted that an application had been received from the taxi trade for a tariff increase and, although the decision on this was now an Executive function, the Committee would be invited to consider the request and make a recommendation to the Executive;
- (e) with reference to (d) above, an item be added to the work programme for 18 November 2014; and
- (f) subject to (b), (c) and (e) above, the work programme for 2014/15, as shown in Appendix B to the report, be confirmed.

(The meeting started at 6.00pm
and ended at 7.30pm).

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **18 November 2014**

Report of: **Director of Finance and Resources**

Subject: **STATUTORY REVIEW OF POLLING DISTRICTS AND POLLING
PLACES - FINAL PROPOSALS**

SUMMARY

The Council has a statutory duty to undertake a review of polling districts and polling places before 31 January 2015. At its last meeting the Committee approved a draft scheme for consultation. The Committee is now asked to review the outcome of the consultation and to recommend a final scheme for adoption.

RECOMMENDATION

The Committee is recommended:

- (a) To consider the further comments made on the review of polling districts and polling places as a result of the consultation on the draft scheme and to consider the recommendations as set out in Appendix A;
- (b) Subject to the outcome of consideration of Appendix A, to review the proposed final scheme as set out in Appendix B;
- (c) To recommend to Council the final scheme for adoption for the next four years.

INTRODUCTION

1. The Committee is reminded that, as reported at the last meeting, the Council has a statutory duty to keep under review the polling districts and polling places it uses for parliamentary (and other) elections. The last review was undertaken in 2011 and Regulations require that this review be concluded before 31 January 2015.
2. This report includes the further comments received as a result of consultation on the draft scheme and includes recommendations in response to those further comments. The Committee is asked to determine the final scheme, with a view to recommending it to Council for adoption for the next four years.

THE LEGISLATIVE BACKGROUND

3. The legislative background to undertaking reviews of polling districts and places was set out in detail in the previous report to the Committee in September. The essential elements to be borne in mind are:-
 - (i) that the area is to be divided into polling districts;
 - (ii) that a polling place (a building or an area) must be designated for each polling district for the location of polling stations during an election;
 - (iii) that electors have reasonable facilities for voting as are practicable in the circumstances;
 - (iv) that so far as is practicable every polling place is accessible to electors who are disabled; and
 - (v) that interested parties are consulted, especially those with an interest in ensuring accessibility to disabled persons.
4. If the local authority in carrying out a review fails to meet the reasonable requirements of the electors or does not take sufficient account of the accessibility to disabled persons of polling stations within a designated polling place, then representations may be made to the Electoral Commission. The Commission may then direct the authority to make alterations to the polling places designated in the review.

CONSULTATION ON THE DRAFT SCHEME

5. Preliminary consultation had been carried out in drawing up initial proposals and at its last meeting the Committee approved a draft scheme for further consultation.

Those further comments and suggested amendments received are set out in Appendix A. Recommendations in response to those comments and suggestions are included for members to approve or otherwise determine.

THE FINAL SCHEME

6. A final scheme has been drafted, based on the proposals in the draft scheme modified as a result of the comments and suggestions made during the recent round of consultation. The position relating to a number of polling stations

remains to be determined and an update will be available at the meeting, but otherwise the proposed final scheme assumes all the remaining recommendations made in Appendix A are approved.

7. The proposed final scheme is set out in Appendix B. Members are asked to consider the proposal, with a view to recommending it to Council for adoption, subject to determining any updates brought to the Committee and to any further amendment the Committee may make.

RISK ASSESSMENT

8. The Committee is reminded that undertaking this review fulfils the Council's statutory obligations. However, failure to meet the reasonable requirements of electors or not taking sufficient account of accessibility to disabled persons may lead to representations to the Electoral Commission, which may direct changes to be made. In undertaking the review the Council is ensuring that it is taking reasonable steps to enable all electors to participate in the democratic process.

CONCLUSION

9. The Council has a statutory duty to undertake a review of the polling districts and polling places used in parliamentary (and other) elections before 31 January 2015. The proposals for the final scheme set out in Appendix B to this report have been formed following consultation on the draft scheme approved by the Committee at its last meeting. The scheme takes account of the comments of statutory and other consultees and has regard for housing developments in the next four years, when a further review will be undertaken. The views of accessibility groups have been taken into account and, where additional comments have been made on operational practice, these will be passed to the relevant Returning Officer for action. The Committee is asked to approve a final scheme and recommend it to Council for adoption.

APPENDIX A – COMMENTS AND SUGGESTIONS

APPENDIX B – PROPOSALS FOR THE FINAL SCHEME

Background Papers:

Comments of Returning Officer
Comments of ward councillors
Comments of third parties
Comments of Fareham Access Group

Reference Papers:

Representation of the People Act 1983
The Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006 (as amended)
The Electoral Registration and Administration Act 2013

Enquiries:

For further information on this report please contact Elaine Wildig (Ext 4587).

STAGE 2 CONSULTATIONS - SCHEDULE OF FURTHER COMMENTS

WARD / District	Summary of draft scheme proposal	Further comment	Recommendation
Fareham East			
FE2	To consider a change to the polling place to United Reform Church, as a double station with polling district FE3	Comments have been received from the Head Teacher suggesting Harrison Road School is well situated to serve the voters of FE2. The Returning Officer, however, has received a number of complaints from parents regarding the closure of the school. This is, of course, at the discretion of the Head Teacher and is often used as an inset day and so no educational day is lost. The Returning Officer considers the United Reform Church is nearby and large enough to accommodate two polling stations to alleviate any future problems.	That the United Reform Church be the designated polling place for FE2
Fareham North			
FN1	Consider alternative venues in the area and report to the next meeting of this Committee.	An alternative potential polling place in this district is Funtley Court but it is divided into small office units and the management company is unwilling to guarantee a unit will be available for elections or adequate keyholder arrangements can be put in place. The Returning Officer will continue to assess alternative venues for this district but considers The Miners Arms to be adequate if an alternative site cannot be found.	That the designated polling place for FN1 remains as The Miners Arms but alternative venues to be considered if the venue is not considered large enough by the Returning Officer to conduct a Parliamentary election.
Fareham South			
FS1	Consider alternative venues in the area and report to the next meeting of this Committee.	The only alternative potential polling station in this district is Redlands School but there is little parking and would possibly result in the school closing for the day. An alternative would be to position a portable building in the district but this would have additional cost implications.	That the designated polling place for FS1 remains as Fareham Working Men's Club but adequate lighting to be provided on polling day.

Fareham West			
FW3	To move Craigbank Court to polling place FW1 for the convenience of the voters.	The polling place for residents of Craigbank Court is currently St Philip Howard Church Hall in Bishopsfield Road, this means they must cross the busy A27 to vote. It is considered that The Heathfield Arms would be more convenient for voters.	Electors in Craigbank Court be transferred from FW3 to FW1
FW4	The Community Centre management to be approached as an alternative venue. Subject to an alternative venue being considered, redraw the boundaries of the district.	Officers have spoken to the Community Centre management but they consider too many clubs which form the main part of their income would be cancelled to accommodate the polling station. - As there is no alternative polling station and Ranvilles Infant School serves both FW4 and TI3, it is recommended that there is no change to the polling station at this time. The allocation of electors to this polling district is smaller than the others in the ward, but following consultations with Ward Councillors, it is considered that crossing Peak Lane is possibly dangerous for less mobile people and the existing polling station serving FW3 in Bishopsfield Road is situated on a bus route. It is therefore considered that there is no benefit to electors in redrawing the district boundary of FW4.	That the designated polling place remain as Ranvilles Infant School
Hill Head Ward			
HH1	The Crofton Pub be considered as an alternative polling place.	The Returning Officer at Gosport Borough Council comments that the venue is good and no change is required. Officers have spoken to the manager of The Crofton but he is unwilling to commit to the use of the function room as a polling place as trade is brisk in May and may result in loss of income. Comments regarding the disabled access at Crofton	The Returning Officer to ensure the ramp is in place and the Health and Safety Officer visits on polling day to ensure all voters can vote easily. In addition, the Returning Officer will ensure adequate

		Hammond School have been addressed by providing a purpose made ramp for polling day.	parking is made available for voters close to the polling place.
HH2	As HH1	The Returning Officer at Gosport Borough Council comments that the venue is good and no change is required.	As HH1
HH3		The Returning Officer at Gosport Borough Council comments that the venue is good and no change is required.	No change
HH4		The Returning Officer at Gosport Borough Council comments that the venue is good and no change is required.	No change
Portchester East Ward			
PE1	No change to the polling district. Consider the use of Portchester Parish Hall as an alternative polling place.	The properties contained within this polling district are situated north of the A27, the Fire Station is conveniently located within this polling district. Portchester Parish Hall is situated to the south of the A27 which would result in all electors crossing a busy road to reach the polling station. The fire station has been used successfully for a number of elections and voters are now used to this polling place.	It is considered that the designated polling place for PE1 remain as The Fire Station, Kelvin Grove
PE2	No change to the polling district. Consider the use of Portchester Parish Hall as an alternative polling place	Castle Street Centre is conveniently sited within the polling district and has been used for many years as a polling place without any complaints from electors. Portchester Parish Hall could be used as an alternative polling place but voters are used to voting at Castle Street Centre and the Returning Officer does not consider Portchester Parish Hall offers better facilities for electors.	That the designated polling place remain as Castle Street Centre.
Park Gate Ward			

PG2	To consider alternative polling places and conduct a comprehensive review of polling districts within the ward.	Officers have investigated alternative polling places for this district but The British Legion Club is unavailable and the Lord Wilson School is difficult to find for voters living outside the Coldeast estate. It is considered that Sarisbury Green Social Club is a convenient location for voters to the north of Bridge Road but Fareham Community Hospital, if available, would be a similarly convenient location for voters in PG2 and PG3.	Officers will update at the meeting. Subject to consultation, that the designated polling place for PG2 be Fareham Community Hospital. Alternatively, the designated polling place to remain as Sarisbury Green Social Club. and to reallocate some of the electors as shown on Appendix B of this report. This also allows for further housing development in the district.
PG3	To conduct a comprehensive review of polling districts and places within the ward	As PG2	As PG2 - Officers will update at the meeting. To change the designated polling place to Fareham Community Hospital and to reallocate some of the electors as shown on Appendix B of this report. Alternatively, Sarisbury Green Social Club to be the designated polling place.
Portchester West Ward			
PW3	No change	Officers to discuss with the Head Teacher the possibility of using an alternative room to be used for the Parliamentary election. Car parking spaces be set aside on polling day for voters	The Returning Officer to investigate alternative accommodation in the school for the 2015 election and to ensure car parking spaces are

			made available for voters.
PW4	No change	Car parking spaces be set aside on polling day for voters	The Returning Officer to ensure car parking spaces are made available for voters.
Stubbington Ward			
ST1	Consideration given to using Crofton Community Centre	The Returning Officer at Gosport Borough Council comments that the venue is good and no change is required. The Crofton Youth Centre may be too small for the number of voters expected for the Parliamentary election in 2015. It is recommended that the designated polling place should be Crofton Village Centre to enable either the Community Centre or Youth Centre to be used as required by the Returning Officer.	That the designated polling place for ST1 and ST2 be Crofton Village Centre to enable the Returning Officer to select the most appropriate venue.
ST2	Consideration given to using Crofton Community Centre	The Returning Officer at Gosport Borough Council comments that the venue is good and no change is required. Comments as ST1	As ST1
Titchfield Ward			
T11	Consider alternative venue	The Returning Officer has received complaints about the siting of the portacabin but the only alternative polling place available in the district is the Holiday Inn, Cartwright Drive which is not easily accessible for electors without a car. It is considered that the portacabin at Abbeycroft Nursery is the best option subject to the Returning Officer undertaking a robust risk assessment before allocating polling stations in Titchfield before every election.	That the designated polling station remain as Abbeycroft Nursery subject to a robust risk assessment to be undertaken before every election.
T13	The Community Centre management to be approached as an alternative venue.	This is a double polling station with FW4. See comments above.	The designated polling place to remain as Ranvilles Infant School

REVIEW OF POLLING DISTRICTS AND POLLING PLACES - FAREHAM

Proposals for final scheme

Note: electorate figures are based on published register for September 2014 and are shown for guidance only.

FAREHAM EAST WARD

<p>Fareham East District 1</p> <p>Polling Place: Wallington Village Hall Broadcut Wallington Fareham</p> <p>Electorate 1506</p>	<p>Boarhunt Road, Chalk Lane, Clifton Mews, Cornfield, Delme Drive, Drift Road, East Hill Close, Forest Lane, Foxgloves, Furzehall Avenue, Greenbanks Gardens, Harebell Close, Military Road, North Wallington, Pallant Gardens, Pook Lane, Radclyffe Road, Riverside Avenue, Spurlings Road, St Christopher Avenue, St Sebastian Crescent, St Thomas Close, Swallow Wood, Swivelton Lane, The Heights, The Maltings, The Meadows, Wallington Shore Road, Waterside Gardens, Whitedell Lane, Wickham Road All properties north of North Hill Junction), Woodlands</p>
<p>Fareham East District 2</p> <p>Polling Place United Reform Church Osborn Road South Fareham</p> <p>Electorate 1489</p>	<p>Coghlan Close, Furneaux Gardens, Giles Close, Hanover Gardens, Harrison Road (1-25/2-8), Mead Way, North Hill, Old School Court, Old Turnpike, Park Lane (8-66), Poyner Close, Serpentine Road, The Tollgate, Uplands Crescent, Wickham Road (2-52/1-50), William Price Gardens</p>
<p>Fareham East District 3</p> <p>Polling Place: United Reform Church Osborn Road South Fareham</p> <p>Electorate 1369</p>	<p>Archery Lane, Bath Lane, Bridgefoot Drive, Church Path, Church Place, Clarkes Court, Deanes Park Road, Earl Godwin Close, East Street, Harrison Road (14-22/27-41), Hartlands Road, High Street, Kings Road, Madison Court, Malthouse Lane, Northwood Square, Old School Court, Osborn Road, Osborn Road South, Palmerton Avenue, Portland Street, Quay Street, Queens Road, Trinity Street (54, 70a & 84), Union Street, West Street (1-161/2-144), Westborn Road, Westbury Road, Western Road</p>
<p>Fareham East District 4</p> <p>Polling Place Baptist Church Hall Fareham Baptist Church Gosport Road Fareham</p> <p>Electorate 1686</p>	<p>Alders Road, Bosuns Close, Earls Road, Eastern Parade, Elms Road, Farrier Way, Fen Avenue, Geoffrey Crescent, Gosport Road (110-254 / 225-375), Hoeford Close, Johns Road, Laburnum Road, Lower Quay, Lower Quay Close, Lower Quay Road, Mainsail Drive, Old Gosport Road, Paddon Place, Salterns Estate, Salterns Lane, Seabird Way, The Halliards, The Moorings, Upper Wharf, Watersmeet</p>

FAREHAM NORTH WARD

<p>Fareham North District 1</p> <p>Polling Place The Miners Arms Funtley Road Funtley Fareham</p> <p>Electorate 1084</p>	<p>Deer Leap, Funtley Hill, Funtley Lane, Funtley Road, Holly Grove, Honey Lane, Iron Mill Lane, Kiln Road (93-113/98-134), Lakeside, Lechlade Gardens, Marlow Close, Red Barn Lane(Timbers / 75-91 / 1-12 /48-92), Roebuck Avenue, Stag Way, Sunbury Court, The Waters, White Lodge Gardens, Wickham Road (north of motorway)</p>
<p>Fareham North District 2</p> <p>Polling Place: Uplands Primary School Morshead Crescent Fareham</p> <p>Electorate 1444</p>	<p>Bruce Close, Burnham Wood, Crawford Drive, Green Hollow Close, Greenwood Close, Highlands Road (1-19 /2-20A),Irvine Close, Kiln Road (1-91 / 2-96), Longstaff Gardens, Lynton Gardens, Mallory Crescent, Maylings Farm Road, Morshead Crescent, North Hill, Norton Drive, Odell Close, Potters Avenue, Saville Gardens, Tanglewood, Tensing Close, The Cedars, The Mallards, Wakefield Avenue, West Downs Close</p>
<p>Fareham North District 3</p> <p>Polling Place Uplands Primary School Morshead Crescent Fareham</p> <p>Electorate 1612</p>	<p>Arundel Drive, Beaufort Avenue, Bentley Crescent, Byron Close, Chaucer Close, Denbigh Drive, Dryden Close, Hillary Close, Leigh Road, Miller Drive, Oxford Close, Park Lane, Somervell Drive Tennyson Gardens, The Drive</p>
<p>Fareham North District 4</p> <p>Polling Place Fareham Fire Station Station Approach Fareham</p> <p>Electorate 1568</p>	<p>Brook Farm Avenue, Colenso Road, Crescent Gardens, Crescent Road, Derlyn Road, Gordon Road, Grove Road, Gudge Heath Lane (2-118/1-123), Lawrence Road, Maytree Road, Murray Close, New Road, Nicholas Crescent, Orme Court, Riches Mews, Rowland Road, Russell Place, Stephen Road, Trinity Gardens, Trinity Street, West Street (155-237 + Western Court 150-204B)</p>
<p>Fareham North District 4</p> <p>Polling Place Fareham Fire Station Station Approach Fareham</p> <p>Electorate 1568</p>	<p>Brook Farm Avenue, Colenso Road, Crescent Gardens, Crescent Road, Derlyn Road, Gordon Road, Grove Road, Gudge Heath Lane (2-118/1-123), Lawrence Road, Maytree Road, Murray Close, New Road, Nicholas Crescent, Orme Court, Riches Mews, Rowland Road, Russell Place, Stephen Road, Trinity Gardens, Trinity Street, West Street (155-237 + Western Court 150-204B)</p>

FAREHAM SOUTH WARD

<p>Fareham South District 1</p> <p>Polling Place Fareham Working Men's Club 8 Mill Road Fareham</p> <p>Electorate 1261</p>	<p>Alexander Grove, Beaconsfield Road, Belvoir Close, Briarwood Close, Compass Point, Coombe Farm Avenue, Eden Rise, Elmhurst Road, Fayre Road, Gosport Road (1-203), Holbrook Road, Mill Road</p>
<p>Fareham South District 2</p> <p>Polling Place: St Johns Church Hall St Johns Church Upper St Michaels Grove Fareham</p> <p>Electorate 1916</p>	<p>Avenue Road, Broadacre Place, Chamberlain Grove, Highfield Avenue, Paxton Road, Redlands Lane, Romyns Court, St Annes Grove (2-2a/1a,1b,1c), St Michaels Grove(2-68a/1-67), The Avenue (21-25), Upper St Michaels Grove, Wallisdean Avenue, Westfield Avenue, Westley Grove</p>
<p>Fareham South District 3</p> <p>Polling Place West End Chapel St Annes Grove, Fareham</p> <p>Electorate 1423</p>	<p>Berwyn Walk, Biggin Walk, Bishopsfield Road, Blaven Walk, Bredon Walk, Broadlaw Walk, Bulbarrow Walk, Butser Walk, Cannock Walk, Carran Walk, Chiltern Walk, Coniston Walk, Cranbourne Walk, Crossfell Walk, Fairfield Avenue, Longfield Avenue (92-126), Longmynd Drive (92-98), St Annes Grove (4a-98/1d-97)</p>
<p>Fareham South District 4</p> <p>Polling Place Trafalgar Court Communal Lounge Trafalgar Court Fairfield Avenue Fareham</p> <p>Electorate 972</p>	<p>Cambrian Walk, Cheviot Walk, Cotswold Walk, Eastfield Avenue, Endofield Close, Fort Fareham Road, Holmeffield Avenue, Longfield Avenue (2-90/1-109), Malus Close, Midfield Close, Northfield Avenue, St Michaels Grove (68b-86/67d-99), Trafalgar Court, Tudor Court</p>

FAREHAM WEST WARD

<p>Fareham West District 1</p> <p>Polling Place The Heathfield Arms Blackbrook Road Fareham</p> <p>Electorate 1505</p>	<p>Abbey Road, Alan Grove, Anjou Crescent, Beech Road, Blackbrook House Drive, Blackbrook Park Avenue, Blackbrook Road, Brookmeadow, Craigbank Court, Ferneham Road, Haddon Close, Harlequin Grove, Margarita Road, Marigold Close, Oak Road, Priory Road, Spicewood, Veryan, Woodstock Close, Woodvale</p>
<p>Fareham West District 2</p> <p>Polling Place: The Heathfield Arms Blackbrook Road Fareham</p> <p>Electorate 1548</p>	<p>Abbeyfield Drive, Abbots Way, Ashlyn Close, Barnwood Road, Bradly Road, Chalford Grange, Dalewood Road, Greyfriars Road, Heath Lawns, Heathfield Avenue, Highlands Road (140-252 / 159-245), Jonathan Road, Julie Avenue, Meadowbank Road, Minster Close, Napier Crescent, Newlands, Place House Close, Regency Place, Shenley Close, Southmead Road, Stanley Close, The Cloisters</p>
<p>Fareham West District 3</p> <p>Polling Place St Philip Howard Church Hall Bishopsfield Road Fareham</p> <p>Electorate 1778</p>	<p>Ash Close, Bardon Way, Blackbrook House Drive, Brecon Close, Brendon Road, Cedar Way, Cherry Tree Avenue, Clee Avenue, Cleveland Drive, , Dunstable Walk, Ellison Gardens, Haddon Close, Helsby Close, Jasmine Walk, Justin Close, Lambourn Close, Lasham Walk, Longfield Avenue (128-142), Longmynd Drive, Magnolia Close, Malvern Avenue, Mendips Road, Mendips Walk, Middleton Close, Pennine Walk, Pine Trees Close, Poplar Drive, Purbeck Drive, Purbeck Walk, Scafell Avenue, Silver Birch Avenue, Snowdon Drive, The Avenue (4-86 / 31-73), Veryan, Whitebeam Close, Willow Tree Gardens, Woodstock Close</p>
<p>Fareham West District 4</p> <p>Polling Place Ranvilles Infant School Oldbury Way Fareham</p> <p>Electorate 736</p>	<p>Alverston Avenue, Aust Road, Charfield Close, Cromhall Close, Glenbrook Walk, Greyshott Avenue (1-25), Hayling Close, Langstone Walk, Oldbury Way, Patchway Drive, Peak Drive, Peak Lane, Pilning Close, Prinsted Walk, Sandisplatt, Sharpness Close, Sibland Close, Thorney Close, Tortworth Close</p>

FAREHAM NORTH WEST WARD

<p>Fareham North-West District 1</p> <p>Polling Place North West Community Centre Henry Cort Drive, Fareham</p> <p>Electorate 1592</p>	<p>Atkins Place, Caroline Gardens, Cort Way, Fareham Park Road, Henry Cort Drive, Hillson Drive, Nashe Way, Neptune Road, Norset Road, Park Farm Avenue, Park Farm Close, Poppy Gardens, Privett Road, Tewkesbury Avenue, Thorni Avenue, Valentine Close, Whinchat Close, Wynton Way</p>
<p>Fareham North-West District 2</p> <p>Polling Place: Hill Park Working Men's Club Highlands Road, Fareham</p> <p>Electorate 1455</p>	<p>Badger Close, Barfleur Close, Burt Close, Coppice Way, Craven Court, Fareham Park Road, Gibraltar Close, Gifford Close, Glenesha Gardens, Gudge Heath Lane, Hammond Road, Heather Gardens, Highlands Road, Hill Walk, Hillson House, Hornet Close, Iron Mill Close, Lea-Oak Gardens, Lovatt Grove, Nashe Close, Ocean Close, Park Walk, Pelican Close, Richardson Drive, Shannon Close, Stow Crescent, Sunlight Gardens, Triumph Close</p>
<p>Fareham North-West District 3</p> <p>Polling Place Hill Park Working Men's Club Highlands Road, Fareham</p> <p>Electorate 1445</p>	<p>Beaumont Close, Beaumont Rise, Chantrell Walk, Green Walk, Greendale Close, Hayes Close, Henley Gardens, Highmead, Hill Park Road, Hillbrow Close, Kennedy Avenue, Kingston Gardens, Pennington Way, Runnymede, Thames Drive, The Copse, The Glade, The Greendale, Walton Court, Winnington, Winnington Close</p>
<p>Fareham North-West District 4</p> <p>Polling Place Frosthole Close Community Lounge Frosthole Close Fareham</p> <p>Electorate 1191</p>	<p>Aberdeen Close, Angus Close, Argyle Crescent, Balmoral Road, Bartlett Close, Braemar Close, Culloden Close, Dundee Close, Elgin Close, Frosthole Close, Frosthole Crescent, Glenelg, High Walk, Highlands Road, Hill Drive, Hoylecroft Close, Inverness Avenue, Mary Rose Close Rannoch Close, Woodhall Way</p>

HILL HEAD WARD

<p>Hill Head District 1</p> <p>Polling Place Crofton Hammond Infant School Mancroft Avenue Stubbington Fareham</p> <p>Electorate 1537</p>	<p>Ashton Way, Bell Davies Road, Berkeley Close, Beverley Road, Boyd Close, Bramble Close, Bulwark Road, Caspar John Close, Corfe Close, Cottes Way, Cottes Way East, Crofton Avenue, Crofton Lane (2-42/1-69), Dallington Close, Eilerslie Close, Elsfred Road, Farm Edge Road, Hurst Close, Illustrious Road, Invincible Road, Link Way, Monks Way, Mulberry Avenue, Pilgrims Way, Robinson Road, Salterns Road, Sanross Close, Sea Lane, Seafield Park Road, Seamead, Springfield Way, Stubbington Lane (129-181/120-198), Swordfish Close, Tamarisk Close, Valsheba Drive</p>
<p>Hill Head District 2</p> <p>Polling Place: Crofton Hammond Infant School Mancroft Avenue Stubbington Fareham</p> <p>Electorate 1530</p>	<p>Andrew Place, Bells Lane, Cremyll Close, Crofton Lane (48-88/71-115), Deans Gate, Denham Close, Ferncroft Close, Glyn Drive, Glyn Way, Goodsell Close, Harriet Close, Lanes End, Mancroft Avenue, Mayflower Close, Midways, Moody Road, Nursery Lane, Old Farm Lane, Seaton Close, Solent Court, Stuart Close, Stubbington Lane (39-127/5-67), The Glebe, The Grove, Violet Avenue, Walnut Drive, Wedgewood Close, Westgate</p>
<p>Hill Head District 3</p> <p>Polling Place Anne Dale Junior School Cuckoo Lane, Stubbington Fareham</p> <p>Electorate 1554</p>	<p>Barlow Close, Berry Lane, Carisbrooke Avenue, Cliff Road, Cowdray Park, Crabthorn Farm Lane, Dover Close, Fernie Close, Fitzwilliam Avenue, Fury Way, Great Gays, Haven Crescent, Hill Head Road, Knights Bank Road, Little Gays, Old Street (2-168/5-67), Osborne View Road, Pembroke Crescent, Pytchley Close, Short Road, Solent Road, The Scimitars, Whaddon Chase</p>
<p>Hill Head District 4</p> <p>Polling Place Anne Dale Junior School Cuckoo Lane, Stubbington Fareham</p> <p>Electorate 1525</p>	<p>Angelus Close, Biscay Close, Blankney Close, Bramham Moor, Cromarty Close, Cuckoo Lane, Fair Isle Close, Faroes Close, Fastnet Way, Finisterre Close, Fisher Close, Forth Close, Forties Close, Hawk Close, Hebrides Close, Humber Close, Lundy Walk, Malin Close, Old Street (180-220), Plover Close, Plymouth Drive, Robins Close, Sea Kings, Shannon Road, The Gannets, Upper Old Street (1), Vicarage Lane (Glamis Court/ 10-40), Viking Close, Vixen Close</p>

LOCKS HEATH WARD

<p>Locks Heath District 1</p> <p>Polling Place Lockswood Community Centre Locks Heath District Centre Locks Heath</p> <p>Electorate 1400</p>	<p>Centre Way, Chine Close, Dingle Way, Downland Close, Erica Close, Fell Close, Headland Drive, Heath Road South, Hedera Road, High Oaks Close, Hollybrook Gardens, Honeysuckle Close, Ilex Crescent, Locks Road (124-248/115-229), Lockswood Road, Meadow Avenue, Moorland Close, Old Common, Old Common Gardens, Oleander Close, Richards Close, Southwood Gardens, The Glades, Weald Close</p>
<p>Locks Heath District 2</p> <p>Polling Place Lockswood Community Centre Locks Heath District Centre Locks Heath</p> <p>Electorate 1936</p>	<p>Bryony Close, Burgundy Close, Conference Drive, Crescent Road, Danehurst Place, Edgehurst, Exeter Close, Field Close, Grenadier Close, Grovebury, Heath Road, James Grieve Avenue, Jesmond Grove, Lambourne Drive, Lawn Drive, Laxton Close, Locks Road (2-118/1-75), Lydney Road, Maytree Close, Monarch Close, Monterey Drive, Orchard Road, Pershore Close, Peters Road(41-89/58-92), Raley Road, St Davids Road, St Georges Road, St Michaels Road, Stillmeadows, The Chestnuts, Woodbind Walk (6-9)</p>
<p>Locks Heath District 3</p> <p>Polling Place St Johns Church Centre Church Road Locks Heath</p> <p>Electorate 1331</p>	<p>Admirals Road, Beatty Close, Brewer Close, Chancel Road, Crispin Close, Cunningham Drive, Daisy Lane, Drake Close, Hardy Close, Home Rule Road, Hood Close, Laurel Close, Laurel Gardens, Laurel Road, Lodge Road, Malcolm Close, Montpelier Close, Northmore Close, Northmore Road, St Cuthberts Close, St Cuthberts Lane, St Joseph Close, St Simon Close, The Haven, Topiary Gardens</p>
<p>Locks Heath District 4</p> <p>Polling Place St Johns Church Centre Church Road Locks Heath</p> <p>Electorate 1048</p>	<p>Capstan Gardens, Cardinal Way, Church Close, Church Road, Coombedale, Deacon Road, Glendale, Hazel Grove, Kingfisher Copse, Nightingale Mews, St Johns Road, St Tristan Close, Sunnyside, The Brackens, The Vale, Woodpecker Copse</p>

PORTCHESTER EAST WARD

<p>Portchester East District 1</p> <p>Polling Place The Fire Station Kelvin Grove Portchester</p> <p>Electorate 1729</p>	<p>Anson Grove, Benedict Way, Carlton Road, Colinton Avenue, Conifer Mews, Edward Grove, Hill Road, Kelvin Grove, Leith Avenue, Montrose Avenue, Morningside Avenue, Mountview Avenue, Nelson Lane, Newtown, Pentland Rise, Portchester Heights, Portobello Grove, Portsdown Road, Portsview Avenue, Portsview Gardens, Seaview Avenue, Skew Road, Southwick Avenue, Station Road,</p>
<p>Portchester East District 2</p> <p>Polling Place Castle Street Centre Castle Street Portchester</p> <p>Electorate 804</p>	<p>Barbican Mews, Castle Street, East Street, Hospital Lane, , Postern Close, The Keep, West Street (1-39 and 2-44) Wicor Path</p>
<p>Portchester East District 3</p> <p>Polling Place Portchester Community Centre Westlands Grove Portchester</p> <p>Electorate 1691</p>	<p>Alton Grove, Bayly Avenue, Beachway, Benham Grove, Castle View Road, Cooper Grove, Denville Avenue, Edgar Crescent, Grove Avenue, Kenwood Road, Lansdowne Avenue, Lonsdale Avenue, Merton Avenue, Merton Crescent, Neville Avenue, Norman Close, Olive Crescent, Roman Grove, Webb Road, Westbrook Road, White Hart Lane (1-117 / 2 -114, 267 & 269), Windsor Road, York Gardens</p>
<p>Portchester East District 4</p> <p>Polling Place Portchester Community Centre Westlands Grove Portchester</p> <p>Electorate 1816</p>	<p>Allenby Grove, Carberry Drive, Castle Grove, Clive Grove, Coppins Grove, Coral Close, Foxbury Grove, Frobisher Grove, Gladstone Gardens, Harbour View, Jubilee Road, Kent Grove, King George Road, Marina Grove, Marlborough Grove, Myrtle Avenue, New Priory Gardens, Norgett Way, Queen Mary Road, Seaway Grove, Sunningdale Road, Vincent Grove, Wellington Grove, White Hart Lane (119-185 / 116-166), Windmill Grove</p>
<p>Portchester East District 5</p> <p>Polling Place Portchester Community Centre Westlands Grove Portchester</p> <p>Electorate 1491</p>	<p>Shrubbery Close, St Helena Way, St James Way, The Close, The Crossway, The Downsway, The Fairway, The Kingsway, The Leaway, The Queensway, West Street (excluding 1-39 and 2-44), Westlands Grove, White Hart Lane (168-238/217-265)</p>

<p>Portchester East District 6</p> <p>Polling Place Portchester Community Centre Westlands Grove Portchester</p> <p>Electorate 1348</p>	<p>Albion Close, Audret Close, Cador Drive, Central Road, Cornaway Lane (2-66), Cranleigh Road (2-106), Gatehouse Road, Heritage Gardens, Kenya Road, Kilwich Way, King John Avenue, Moraunt Drive, Nelson Avenue, Orchard Grove, Sandport Grove, Seafield Road, Sissinghurst Road, Tattershall Crescent, Wessex Gardens, White Hart Lane (271-307/246-272), Whitehaven, Wicor Mill Lane, Wicormarine</p>
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PARK GATE WARD

<p>Park Gate District 1</p> <p>Polling Place St Margaret Mary Church Hall Middle Road Park Gate</p> <p>Electorate 1392</p>	<p>Applewood, Badgers Copse, Bastins Close, Beacon Bottom, Beacon Close, Beacon Mount, Beacon Way, Botley Road (7-73/2-104), Collingworth Rise, Dove Gardens, Duncan Road, Eastbrook Close, Lind Way, Little Fox Drive, Little Park Farm Road, Lower Duncan Road, Middle Road, Park Mews, Red Oaks Drive, Sarisbury Gate, Squirrel Close, Station Road, Westbrook Close</p>
<p>Park Gate District 2</p> <p>Polling Place Fareham Community Hospital Brook Lane OR Sarisbury Green Social Club Bridge Road Park Gate</p> <p>Electorate 1454</p>	<p>Addison Road, Barnes Close, Barnes Lane (4-108/1-23), Bridge Road (2-110/1-135), Burney Place, Coldeast Way, Columbus Drive, Deerbrook Close, Dormy Close, Edenbridge Way Ekless Court, Holly Close, Ironbridge Crescent, Jellicoe Drive, Jerram Place, Mansion House Close, Melville Gardens Montefiore Drive, Mountbatten Drive, Nathaniel Close, Norwich Close, Painswick Close, Rayleigh Walk, Rothschild Drive, , Springfield, Stableyard Mews, Stalybridge Close, Uxbridge Close, Vine Close, Weybridge Close Winnards Park, Woodthorpe Gardens</p>
<p>Park Gate District 3</p> <p>Polling Place Fareham Community Hospital Brook Lane OR Sarisbury Green Social Club Bridge Road Park Gate</p> <p>Electorate 1568</p>	<p>Ambledale, April Grove, Barnbrook Road, Battle Close, Beck Close, Brook Close, Brook Lane (136-364), Brook Lane (127-243), Brookfield Gardens, Cecil Gardens, Chichester Close, Cumber Road, Delft Close, Dene Close, Greenacres Road, Heath Road North, Highnam Gardens, Holland Park, Leabrook, Littlewood Gardens, Marken Close, Parklands, Peters Close, Peters Road (1-35/2-34), Pine Walk, Rowe Ashe Way, Sherwood Gardens Strawberry Hill, Tulip Gardens, Twiggs End Close, Valley Rise, Wildern Close</p>
<p>Park Gate District 4</p> <p>Polling Place Priory Park Community Hall Upper Brook Drive Park Gate</p> <p>Electorate 1846</p>	<p>Bilberry Close, Bluebell Close, Buttercup Way, Celandine Avenue, Clover Close, Cornflower Close, Cowslip Close, Elder Close, Gorse Close, Kingcup Avenue, Knotgrass Road, Larkspur Close, Mallow Close, Pennycress, Pimpernel Close, Poppy Close, Primrose Way, Shepherds Purse Close, Silverweed Court, Snapdragon Close, Snowdrop Close, Sorrel Close, Speedwell Close, Stonecrop Close, Wild Rose Crescent, Willow Herb Close, Woodbind Walk, Woodrush Crescent, Yarrow Way</p>

PORTCHESTER WEST WARD

<p>Portchester West District 1</p> <p>Polling Place Northern Junior School Richmond Rise Portchester</p> <p>Electorate 1474</p>	<p>Buriton Close, Caer Peris View, Dore Avenue (1-153/2-124), Exton Gardens, Froxfield Gardens, Harting Gardens, High View, Hill View Road, Island View Walk, Kilmiston Drive, Laverock Lea, Leckford Close, Linden Lea (2-52/1-71), Nyewood Avenue, Richmond Rise, Roegate Gardens, Steep Close, The Hillway, Waltham Close, Weyhill Close</p>
<p>Portchester West District 2</p> <p>Polling Place Northern Junior School Richmond Rise Portchester</p> <p>Electorate 881</p>	<p>Boxwood Close, Camelot Crescent, Canons Barn Close, Danes Road, Dore Avenue (193-245/190-218), Eleanor's Wood, Grindle Close, Hawthorn Close, Jute Close, Lancaster Close, Linden Lea (54-110 / 73-83), Merlin Gardens, Redwood Drive, Robinson Court, Saxon Close, Simpson Close, Solent View, Tudor Close, Upper Cornaway Lane</p>
<p>Portchester West District 3</p> <p>Polling Place Wicor Primary School Hatherley Crescent Portchester</p> <p>Electorate 1356</p>	<p>Asthead Close, Avon Walk, Beaulieu Avenue, Brenchley Close, Cornaway Lane (5-65), Cranleigh Road (1-27), Dore Avenue(300), Hatherley Crescent, Merrow Close, Portchester Road (56a-142/35-81), Quintrel Avenue, Ribble Gardens, Rockingham Way, Romsey Avenue, Rudgwick Close, Severn Close, Stoneleigh Close, Tamar Close, Trent Walk, Winnham Drive</p>
<p>Portchester West District 4</p> <p>Polling Place Cams Hill School Shearwater Avenue Fareham</p> <p>Electorate 2069</p>	<p>Alum Way, Audley Court, Birdwood Grove, Cams Bay Close, Cams Hill, Chaffinch Way, Champneys Gardens, Charlemont Drive, Condor Avenue, Cormorant Close, Crest Close, Curlew Drive, Cygnet Court, Down End Road, Eagle Close, East Cams Close, Falcon Close, Flamingo Court, Goldcrest Close, Grebe Close, Hawkwell. Kingfishers, Lapwing Grove, Magpie Close, Osprey Court, Oysell Gardens, Paradise Lane, Partridge Close, Peacock Close, Portchester Road (34-56/5-22), Rooksway Grove, Shearwater Avenue, St Catherines Way, Swancote, Teal Close, The Causeway, The Dell, The Linnets, The Peregrines, The Pines, The Ridgeway, The Spinney, The Thicket, Tor Close, Ventnor Way, Wagtail Way, Wallington Shore Road, Widgeon Court, Wrenway</p>

SARISBURY WARD

<p>Sarisbury District 1</p> <p>Polling Place Whiteley Community Centre Gull Coppice Whiteley</p> <p>Electorate 1346</p>	<p>Andalusian Gardens, Arabian Gardens, Berber Close, Brabant Close, Breton Close, Burmese Close, Camargue Close, Clydesdale Road, Connemara Crescent, Exmoor Close, Gull Coppice, Haflinger Drive, Hanoverian Way, Hispano Avenue, Java Drive, Jutland Close, Lipizzaner Fields, Mustang Avenue, Oldenburg, Palomino Drive, Persian Drive, Pinto Close, Shire Close, Suffolk Drive, Timor Close,</p>
<p>Sarisbury District 2</p> <p>Polling Place Burrige Sports & Social Club Botley Road, Burrige</p> <p>Electorate 1080</p>	<p>Ashley Close, Botley Road (112-314/149-285), Burrige Road, Caigers Green, Calabrese, Caspian Close, Castilian Way, Danube Drive, Glen Road, Green Lane, New Road, Rookery Grange, Shetland Rise, Sopwith Way, Swanwick Lane (1-149/10-148), Whiteley Lane, Yew Tree Court.</p>
<p>Sarisbury District 3</p> <p>Polling Place Sarisbury Parish Rooms Barnes Lane Sarisbury Green</p> <p>Electorate 1940</p>	<p>Allotment Road, Anglers Way, Barnes Lane (190-220/157-211), Bentham Way, Bramble Lane, Bridge Road (120-286/139-261a), Bye Road, Chapel Road, Coal Park Lane, Coldeast Close, Crableck Lane, Embsay Road, Glen Road (1-55/2-54), Green Lane, Hawthorn Lane, Hillside Mews, Holly Hill Lane, Lawson Close, Lower Swanwick Road, Mistletoe Gardens, Mulberry Lane, New Inn Court, Old Swanwick Lane, Oslands Lane, Pond Road, Quay Haven, Querida Close, Regents Gate, Sarisbury Court, Silvertrees, Spring Road, St Pauls Road, Swan Close, Swanwick Lane (155-355,170-288), Swanwick Shore Road, The Green, Tollgate Road, Walpole Lane, Wayside, Woodlands Close.</p>
<p>Sarisbury District 4</p> <p>Polling Place Whiteley Community Centre Gull Coppice, Whiteley</p> <p>Electorate 1566</p>	<p>Andersen Close, Austen Gardens, Barrie Close, Blake Close, Bronte Gardens, Browning Close, Buchan Avenue, Chesterton Place, Christie Avenue, Coleridge Drive, Conrad Gardens, Defoe Close, Dickens Drive, Dumas Drive, Eliot Close, Fielding Road, Fitzgerald Close, Fyfield Close, Hemingway Gardens, Ibsen Close, Jerome Street, John Bunyan Close, Keats Close, Kingsley Way, Kipling Close, Maryat Way, Rattigan Gardens, Sheridan Gardens, Steinbeck Close, Verne Close, Wells Close, Wordsworth Place.</p>

STUBBINGTON WARD

<p>Stubbington District 1</p> <p>Polling Place Crofton Village Centre Stubbington Lane, Stubbington</p> <p>Electorate 1305</p>	<p>Ajax Close, Brune Lane, Cherque Lane, Conqueror Way, East House Avenue, Elizabeth Road, Eric Road, Fay Close, Francis Place, Glenthorne Close, Gosport Road, Jersey Close, Kingsmead Avenue, Leviathan Close, Martin Avenue, Northways, Orion Close, Shoot Lane, Southways, Tonnant Close, Victory Road, Westways, William Close.</p>
<p>Stubbington District 2</p> <p>Polling Place Crofton Village Centre Stubbington Lane, Stubbington</p> <p>Electorate 1394</p>	<p>Albert Road, Alfred Road, Bells Lane, Belmont Close, Beresford Road, Croftlands Avenue, Cutlers Lane, Dale Road, Halletts Close, Harold Road, Marks Road, Mayfield Close, Newgate Lane (7-245+/130), Oakdown Road, Park Lane, Queens Crescent, Ravens Close, Rectory Close, Spencer Court, Stubbington Green, Stubbington Lane (1-29/26-26A), The Byres, Vicarage Lane (1-47), Village Close, Woodcote Lane</p>
<p>Stubbington District 3</p> <p>Polling Place Methodist Church Hall Mays Lane, Stubbington</p> <p>Electorate 1570</p>	<p>Burnt House Lane, Cains Close, Darren Close, Derwent Close, Ditton Close, Ennerdale Road, Foster Close, Garnett Close, Grasmere Way, Green Road, Herons Close, Longs Lane, Mays Lane, Metcalfe Avenue, Morgans Drive, Peak Lane, Peartree Close, Pembury Road, Pinewood Close, Scott Close, Stroud Green Lane, Sumar Close, Summerleigh Walk, Swanton Close, Tangyes Close, The Croft, Thirlmere Close, Three Ways Close, Titchfield Road, Windermere Avenue</p>
<p>Stubbington District 4</p> <p>Polling Place Stubbington Baptist Church Jay Close Stubbington</p> <p>Electorate 1406</p>	<p>Anker Lane, Anzac Close, Canterbury Road, Country View, Cuckoo Lane, Deal Close, Discovery Close, Dolphin Court, Farm House Close, Garnett Close, Hazelwood, Jay Close, Kestrel Close, Lychgate Green, Marks Tey Road, Newton Close, Oakcroft Lane, Old Street (73-109), Puffin Crescent, Spartan Close, St Marys Road, Tawny Owl Close, The Oakes, The Paddock, Titchfield Road, Turtle Close, Upper Old Street (evens)</p>

TITCHFIELD COMMON WARD

<p>Titchfield Common District 1</p> <p>Polling Place Locks Heath Free Church Hunts Pond Road Locks Heath</p> <p>Electorate 1582</p>	<p>Beverley Close, Birchen Close, Birchen Road, Gillcrest, Grassymead, Hertsfield, Hunts Pond Road (1-177/4-146), Lichfield Road, Lincoln Close, Little Fox Drive, Longacres, Lyndale Road, Mayridge, Merryfield, Nutash, Park Glen, Segensworth Road, Southampton Road, The Pastures, Westminster Gardens, Wheatlands.</p>
<p>Titchfield Common District 2</p> <p>Polling Place Locks Heath Free Church Locksheath Park Road Locks Heath</p> <p>Electorate 1997</p>	<p>Alpine Crescent, Ascot Close, Bedford Drive Belfry Walk, Bishops Gate, Cleric Court, Course Park Crescent, Font Close, Goodwood Close, Holmgrove, Horseshoe Close, Hunts Pond Road (148-402/179-415), Kensington Gardens Louis Road Lower Church Road, Lynn Crescent, Maud Avenue, Noble Road Peckham Close, Priestfields, Ravenswood, Ryecroft, Spire Close, Stable Close, Steeple Way, The Chantry, The Chase, The Gallops, The Hurdles, Tillingbourn, Verger Close, Wellow Gardens Wellsmoor. Warsash Road (381 – 439),</p>
<p>Titchfield Common District 3</p> <p>Polling Place Abshot Community Centre Kelsey Close Titchfield Common</p> <p>Electorate 1028</p>	<p>Abshot Close, Cambridge Green, Chestnut Way, Churchill Close, Clare Close, Coxdale, Cyprus Road, Emmanuel Close, Girton Close, Hawksworth Place, Huntingdon Close, Kites Croft Close, Magdalene Way, Netley Road, Oaklands Gardens, Oaklands Way, Pound Gate Drive, Robin's Meadow, Sycamore Close, The Farthings, The Tanners, 361, 373 Warsash Road</p>
<p>Titchfield Common District 4</p> <p>Polling Place Abshot Community Centre Kelsey Close Titchfield Common</p> <p>Electorate 1577</p>	<p>Abshot Road, Ashwood, Balliol Close, Brasenose Close, Chartwell Close, Clarendon Crescent, Huxley Close, Kelsey Close, Locksheath Park Road, Milton Grove, Old Garden Close, Oriel Drive, Orwell Crescent, Penhale Gardens, St. Edmund Close, Sloetree Close, Streamleaze, Summerfields, Talland Road, Trevose Way, Warsash Road (271 - 355)</p>

TITCHFIELD WARD

<p>Titchfield District 1</p> <p>Polling Place Abbeycroft Nursery 77 Segensworth Road Titchfield</p> <p>Electorate 1181</p>	<p>Amarylis Close, Bellflower Way, Branewick Close, Courtenay Close, Eastway, Farm Road, Fern Way, Gardenia Drive, Grevillea Avenue, Hillcroft, Jacaranda Close, Mercroft, Mimosa Close, Northway, Orpine Close, Park Cottage Drive, Poinsettia Close, Purslane Gardens, Segensworth Road, Southampton Road, Southway, St Leonards Close, Titchfield Grange, Titchfield Park Road, Valerian Avenue, Westway, Whiteley Lane, Wild Flower Drive.</p>
<p>Titchfield District 2</p> <p>Polling Place Titchfield Parish Rooms High Street Titchfield</p> <p>Electorate 1901</p>	<p>Barn Close, Bellfield, Bridge Street, Brownwich Lane, Chapelside, Church Path, Church Street, Coach Hill, Common Lane, East Street, Frog Lane, Gainsborough Mews, Gardner Road, Garstons Close, Garstons Road, Guessens Lane, Hewett Close, Hewett Road, High Street, Meon Road, Mill Street, Occupation Lane, Posbrook Lane, Protea Gardens, Ransome Close, Rosedale Close, Sandy Lane, South Street, Southampton Hill, Southampton Road (302-326), St Margarets Lane, The Square, Titchfield Hill, Titchfield Road, Triangle Lane, West Street.</p>
<p>Titchfield District 3</p> <p>Polling Place Ranvilles Infant School Oldbury Way Fareham</p> <p>Electorate 1617</p>	<p>Brookview Close, County Gardens, Devonshire Way, Duncans Drive, Fairacre Rise, Fairacre Walk, Frogmore, Gatcombe Gardens, Gaylyn Way, Gracefields, Greyshott Avenue(10-62/33-55), Harcourt Road, Hollam Close, Hollam Crescent, Hollam Drive, Ingleside Close, Lynden Close, Middle Mead, Oxleys Close, Ranvilles Lane, Sandringham Road, Shepards Close, Tammys Turn, Templemere, The Avenue (The Conifers, 87-127/90-108), Thornbury Close, Wild Ridings</p>
<p>Titchfield District 4</p> <p>Polling Place Catisfield Memorial Hall Catisfield Lane Fareham</p> <p>Electorate 1098</p>	<p>Appleton Road, Beechcroft Close, Catisfield Lane, Catisfield Road, Chatsworth Close, Cherrygarth Road, East Lodge, Fishers Hill, Forneth Gardens, Friars Pond Road, Hampton Grove, Harvester Drive, Hunters Lodge, Larches Gardens, Maple Close, Mill Lane, Mount Drive, South Lodge, The Timbers, Woodbourne Close.</p>

WARSASH WARD

<p>Warsash District 1</p> <p>Polling Place Victory Hall Warsash Road Warsash</p> <p>Electorate 1320</p>	<p>Albacore Avenue, Argosy Close, Brigantine Road, Campion Close, Canoe Close, Catamaran Close, Clipper Close, Cockleshell Close, Coracle Close, Corvette Avenue, Cutter Avenue, Enterprise Close, Galleon Close, Greenaway Lane (4-38/5-39), Highfields, Horseshoe Lodge, Kayak Close, Knights Close, Laser Close, Mirror Close, Sampan Close, Saxon Close, Schooner Way, The Fairway, Trimaran Road, Warsash Road (99-205/98-206), Wayfarer Close, Westerley Close.</p>
<p>Warsash District 2</p> <p>Polling Place Victory Hall Warsash Road Warsash</p> <p>Electorate 1586</p>	<p>Brook Avenue, Brook Lane (1-121/2-120), Brookside Drive, Cawtes Reach, Coleridge Close, Crofton Way, Dibles Road, Foy Gardens, Garden Mews, Gilchrist Gardens, Greenaway Lane (46-112/51-127), Hamble Close, Havelock Road, Mackenzie Close, Mariners Way, Newtown Road, Passage Lane, Queens Road, Sartoris Close, Shore Road, Spinnaker Mews, Thornton Avenue, Warsash Road (1-93/2-80), Wightway Mews, Yorkdale</p>
<p>Warsash District 3</p> <p>Polling Place Victory Hall Warsash Road Warsash</p> <p>Electorate 1408</p>	<p>Aspen Avenue, Beechwood Close, Bevis Close, Birchdale Close, Cheviot Green, Church Road, Elmdale Close, Glenda Close, Hewetts Rise, Hornby Close, Howerts Close, Jumar Close, Larchdale Close, Lower Spinney, McGovern Mews, Meadcroft Close, New Road, Oakwood Close, Osborne Road, Pitchpond Road, Romford Road, Rossan Avenue, Sandycroft, Shellcroft, Spenser Close, Spruce Close, Upper Spinney, Wynsdale Chase</p>
<p>Warsash District 4</p> <p>Polling Place Victory Hall Warsash Road Warsash</p> <p>Electorate 1283</p>	<p>Chilling Lane, Cowes Lane, Fleet End Bottom, Fleet End Road, Gray Close, Green Lane, Harvey Crescent, Hook Lane, Hook Park Road, Little Abshot Road, Miles Place, Needlespar Court, New Road, Newbury Place, Raley Road, Shorewood Close, Sixpenny Close, Solent Breezes, Solent Drive, Sovereign Crescent, The Florins, Victoria Close, Wakeford Place, Warsash Road (213-269/210-390), Workmans Lane.</p>

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **18 November 2014**

Report of: **Director of Community**

Subject: **REVIEW OF HACKNEY CARRIAGE FARES**

SUMMARY

Each year the views of the taxi trade are sought in respect of whether they wish the Council to consider an increase to the taxi tariff. The last time the trade indicated they wanted a tariff increase was in 2008, and the matter was considered by the Committee at that time and an increase was granted. In July this year a newsletter was sent to the taxi trade, which sought their view on whether they wished to have an increase to the taxi tariff. There were 4 individual responses from the trade that indicated that they wanted the tariff increased.

RECOMMENDATION

The Committee is requested to consider the responses from the trade in respect of the level of tariff and consider if an increase is appropriate and make a recommendation to the Executive in respect of the level of taxi tariff.

INTRODUCTION

1. Each year the taxi trade are consulted in respect of the level of taxi tariff. The last time the trade indicated they wanted a tariff increase following consultation was in 2008, and the matter was considered by the Committee at that time and an increase was granted.
2. In July this year a newsletter was sent to the taxi trade (this can be seen as Appendix A) to consult upon the taxi tariff. There were 4 individual responses from the trade that indicated that they wanted the tariff increased; these responses can be seen as Appendix B. Response 2 represents 75 licensed vehicles.
3. One of the responses raises the issue of charges for credit card payments, as the payment provider passes on a charge to the driver/vehicle owner in each case. The charges may vary from provider to provider. Legally the payment recipient cannot charge an additional fee higher than that charged to them. Some drivers add this charge to their fare, although strictly speaking this isn't currently allowed as it is not covered by the tariff. Members may wish to consider this matter also at this time, should they wish to amend the tariff.
4. There are currently 224 Hackney Carriage vehicles licensed in the Borough, 185 licensed Hackney Carriage drivers and 77 Dual Licensed Drivers.

INDICES

5. Since the last tariff increase in September 2008, average earnings have remained fairly static, whilst motoring and other travel costs have increased significantly. Inflation is currently around 1.2% and has varied between 1% and 4% year on year since 2008.

RECOMMENDATION

6. Members are asked to review the fares comparison spread sheet (Appendix C) and consider whether to recommend an increase in the tariff. Also included in Appendix C are some example increases in order to further assist members

CONCLUSION

7. That members consider the information contained in the report when making their decision regarding the level of Fareham Taxi Tariff.

Background Papers: None.

Reference Papers: None.

Enquiries:

For further information on this report please contact Ian Rickman (Ext 2401).

APPENDIX A – [Taxi Trade Newsletter July 2014](#)

APPENDIX B – [Responses from Trade to Newsletter](#)

APPENDIX C – [Fares Comparison Spread sheet and examples of Increase to tariff](#)

July 2014

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Taxi & Private Hire News

Equality and Human Rights Commission

If you feel you are being discriminated against for any reason the Equality and Human Rights Commission is there to help you. They can be contacted for advice and guidance. The number for the helpline is **0845 604 6610**.

Contact Us

If you have any comments regarding this newsletter, ideas for subjects to be covered or any other issue regarding taxis, private hire or related matters please contact us by email at regulatory@fareham.gov.uk or by phone on 01329 236100.

Further information regarding Taxi and Private Hire can be found on our website at www.fareham.gov.uk

Tariff

We have not received any requests for a tariff change this year. Please contact us within one week of receiving this newsletter if you would like the Members to consider a change to the tariff.

Rank Etiquette

Please remember that when you are on the rank passengers should be directed to the front of the rank. Whilst the public can choose which vehicle/driver they want to use, casual people who turn up at the back or middle of the rank should be told where the front of the rank is. We have had reports recently that drivers are not doing this and it is causing bad feeling. If we get repeated complaints about particular drivers we will consider taking them to Panel.

Passenger Numbers

Just a reminder, the number of passengers you are licensed for is the number you can take. It does not matter if an additional passenger is a baby in arms, they cannot be carried. A good way to remember this is heartbeats, ie if it is human and has a heartbeat it counts as a passenger.

Abolition of the Tax Disc

From 1 October 2014, the paper tax disc will no longer be issued and required to be displayed on a vehicle windscreen. Vehicle tax will still need to be paid but with DVLA having a digital record of who has and has not paid, a paper tax disc is no longer necessary as proof that vehicle tax is paid. The vast majority of motorists pay their vehicle tax with latest figures confirming that over 99% of motorists' tax their vehicles on time. Most on-road enforcement action is now based on using Automatic Number Plate Readers. These cameras use the number plate rather than a visual inspection of the tax disc. The police also have access to DVLA records via the police national computer. There are significant savings for fleet operators and other businesses from not having to handle the administration of tax discs.

You can check the tax status of any vehicle including those abandoned at www.gov.uk/check-vehicle-tax

For further information go to www.gov.uk/dvla/nomoretaxdisc

Parking on the Rank

Please do not park on the rank. If you need the toilet you are permitted to leave your vehicle on the Library rank for a maximum of 10 minutes to use the facilities. You are not permitted to leave your vehicle on any rank for any other reason.

Osborn Road South

Carriageway resurfacing works on Osborn Road South from the junction with Osborn Road to the junction with West Street, Fareham.

The works are programmed to start in August 2014 and are expected to last for 2 nights, during which time the road will be closed to through traffic from approximately 20:00 to 06:00hrs. The road will be open during the daytime.

Please note these timescales are weather dependant. Any changes to the scheduled date will be made clear on the yellow sign boards where the work is taking place, and on <http://www3.hants.gov.uk/transport> and you can also call 0845 603 5633 to check when work is being carried out.



True Vision launches free Hate Crime App for smartphones

The free downloadable app works alongside the full web facility at www.report-it.org.uk.

The App can give basic information about what a hate crime is and can link directly to an online facility to report hate crime and incidents directly to the police force where the crime took place.

Users can also share the app with friends by email and sms

Response 1

A number of Council Licencing Departments throughout England have made a statement on their tariff card concerning the payment that Hackney Carriage Drivers or Companies will add to the fare to cover additional expenses incurred by accepting card payments. Locally Southampton, Portsmouth and the Isle of Wight have adjusted their tariff card. The problem is that the cost to the driver or company varies so to put a specific amount or percentage on the tariff card might not cover the costs for everyone.

Would you be kind enough to confirm the need for an additional statement on the Tariff Card?

If needed could the statement be generalised rather than specific, for example, the same statement as Southampton City Council, which is

‘CARD PAYMENT – If payment is made by credit or debit card, a sum not exceeding that permitted by law shall be added to the fare’ **or**

‘CARD PAYMENT - Additional charges may be made in accordance with The Consumer Rights (Payment Surcharge) Regulations 2012’.

Some of the Associations members are convinced that a statement is required to keep the trade acting legally.

Response 2

As per your recent newsletter I request the following alterations to the tariff :-

1. Pull off Charge to be increased to £2.40 for 1st 190 meters.
2. Scrapping of the 10p charge for dogs other than assistance dogs.
3. Additional Charge for pick ups from Fareham Station to be increased to £1.00.
4. Charge for extra passengers over 2 increase to 50p for each additional person.
5. Charge for items of luggage (not shopping bags) carried outside the passenger area to be increased to 50p per item.
6. Additional item added to Tariff - "**Card payment** – If payment is made by credit or debit card, a sum not exceeding that permitted by law shall be added to the fare"
7. Soiling Charge - Maximum of £50.

All other charges to remain the same.

In order to justify the above & in my capacity as Managing Director of Radio Taxis (Fareham) who operate in excess of 75 Hackney Carriages in Fareham I would like to make the following observations.

When we had the last large tariff increase in 2008 Radio Taxis suffered a significant loss of business in 2009. Part of this could be put down to the start of the recession, however we believe the major detrimental effect on our business was due to the large tariff increase in 2008. Smaller annual or every other year increases would be more acceptable to customers and have less effect on your business. (nobody notices 2/3p on a loaf of bread/pint of milk but a large 20p increase would be noticed by a large number of people)

A 20p increase on the pull off charge would take account of inflation over the last six years and would bring us in to line with both Gosport and Portsmouth at £5.60 for 2 miles. (we are at present at £5.40 as detailed in the July issue of PHTM, which I can supply you a copy if you wish, this lists all Hackney Tariffs in England and Wales)

Very few taxis charge 10p for dogs - if they indeed take them. (We are bound by law to take assistance dogs for which there is no charge) it seems a rather trivial amount to bother with and should be removed . Note neither Portsmouth or Southampton have this charge.

Fareham Station Pass was £239 in 2010 (was around £200 in 2008) - for 2014 it was £311 !! So has increased by 55% - 60p to £1 would just cover this.

10p per extra passenger over two, it has been this for donkeys years - with the extra wear & tear carrying 4 people on Saloon Cars 50p is justified - this would also help the multi-seaters out with their significantly higher running costs.

10p per item of luggage - same as above in terms of time it has existed - but 50p per item only to be charged for items of luggage in the boot/hatch area. n

No Charge for shopping bags. (Note 50p is only a half a cup of tea these days or a third of a cup of coffee !)

More and more customers want to pay by credit/debit card this wording covers any Government laws that may be passed in the future.

Soiling Charge increase takes account of inflation between 2008-2014.

These are obviously the maximum fares allowable - if certain parts of the taxi trade in Fareham do not want increases they are quite at liberty to continue charging the old tariff as it is would be less than the new charges.

Response 3

I would like the trade to consider a tariff increase for this year!

Response 4

we would like to confirm in writing that we believe there should be an increase in taxi fares this year.

Our reasons for this are twofold. Firstly the cost of fuel and living has gone up since fares were last raised, and secondly we are concerned that there will be a repeat of what happened last time - namely that we held off for so long that when rates were finally raised it was by such a large amount that it came as a shock to customers and hit them hard and therefore use of taxis was reduced as a result. In our opinion it would be preferable to raise rates regularly but by small amounts. We believe the ideal amount to raise fares at the moment would be between 2 and 3 per cent to match the increase in the cost of living over the last year.

Taxi Tariff Comparison

DISTRICT	NUMBER OF MILES	6
SOUTHAMPTON	Pull off £2.80 for first 110 metres 20p each 110 metres thereafter until distance travelled of 330 metres 20p each 195 thereafter	£ 12.76
PORTSMOUTH	Pull off £2.20 for the first 274 metres (or 51.43 seconds) 20p each 182.88 metres until fare reaches £12.60 20p each 141.73 metres thereafter	12.46
GOSPORT	Pull off £2.20 for first 199 metres 20p each 184 metres thereafter	12.48
FAREHAM (EXISTING)	Pull off £2.20 for first 190 metres 20p each 190 metres thereafter	11.14

Examples of effect of different increases to tariff

	NUMBER OF MILES	6 £
FAREHAM EXISTING	Pull off £2.20 for first 190 metres 20p each 190 metres thereafter	11.14
FAREHAM (reduced distance1)	Pull off £2.20 for the first 190 metres 20p each 185 metres thereafter	11.38 +2.2%
FAREHAM (reduced distance2)	Pull off £2.20 for first 190 metres 20p each 180 metres thereafter	11.68 +4.8%
FAREHAM CONSULTATION RESPONSE	Pull off £2.40 for the first 190 metres 20p each 190 metres thereafter	11.34 +1.8%

NB The percentage increase in fare decreases as the journey length increases.

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **18 November 2014**

Report of: **Director of Finance and Resources**

Subject: **SPENDING PLANS 2015-16**

SUMMARY

This report sets out the overall level of revenue spending on this Committee's services and seeks approval for the revised revenue budget for 2014/15 and the base budget for 2015/16.

RECOMMENDATION

- (a) That the revised budget for 2014/15 be approved;
- (b) That the fees and charges for 2015/16 be approved; and
- (c) That the base budget for 2015/16 be approved.

INTRODUCTION

1. The Council has a co-ordinated strategic, service and financial planning process and this report allows the Committee to consider in detail these plans for the provision of Licensing and Regulatory Affairs services during the next financial year.
2. This report and the revenue budgets have been prepared in accordance with the Medium Term Finance Strategy that was approved by the Executive on 6 October 2014 and will cover the capital programme, fees and charges and the revenue budget.

CAPITAL PROGRAMME

3. For this Committee there are no capital projects planned.

FEES AND CHARGES

4. The current fees and charges for Licensing and Regulatory Affairs services and the proposed charges for 2015/16 are set out in Appendix A.
5. The proposed discretionary charges have been reviewed to move towards a consistent charging basis being applied across the Environmental Health Partnership wherever possible and where there will be no significant effect on income. The reduction in the charge for Skin Piercers is an example of this so there is consistency between the two authorities.
6. The charge for Dangerous Wild Animals has reduced to reflect the small administration time in providing these licences as the bulk of the charge would be for vet's fees which are additional to the licence.
7. The charge for tables and chairs has been included to formalise and standardise current charges being applied but not published.
8. There is no proposal to increase the fees for taxi licensing as with the recent employees' structure changes, it is too early for the actual cost of the service to be known. In addition the Council has made efficiencies in the way the service is delivered enabling the current charges to be maintained at existing levels, while still fully funding the service. This will be the sixth successive year where there has been no increase; the last increase in fees was in April 2009.
9. It is proposed that the hourly charge for technical advice to businesses for Licensing and Health and Safety advice should not be increased this year as this fee is still considered to be a fair reflection of the actual cost to provide the service and remains in line with the other technical advice charges in the Public Protection portfolio.
10. Members may also wish to consider whether, for certain services, there could be scope to generate additional income to pay for service improvements.

REVENUE BUDGET

11. Appendix B analyses the overall budget total over the individual Licensing and Regulatory Affairs Committee services and by the different types of expenditure and income.

Base Budget 2014/15

12. The base budgets for 2014/15 were considered by this Committee in November 2013 and were confirmed by the Full Council on 21 February 2014.
13. The base budget for 2014/15 amounted to £503,400.

Revised Budget 2014/15

14. The overall revised budget for 2014/15 is £497,200, a decrease of £6,200 or 1% from the base budget.

Base Budget 2015/16

15. The overall base budget for 2015/16 is £477,500, a decrease of £25,900 or 5% from the base budget for 2014/15.

Revenue Budget Comparisons

16. The major variations in the individual service budgets are summarised in the following table:

	Revised Budget 2014/15	Base Budget 2015/16
	£	£
Base Budget 2014/15	503,400	503,400
Hackney Carriage & Private Hire Vehicles	1,600	1,000
Licensing	-2,900	-3,200
Health and Safety Enforcement	-1,400	-3,200
Election Services	-3,500	-20,500
TOTAL	497,200	477,500

17. Appendix B of this report shows the analysis of expenditure and income for individual services and the following paragraphs of this report set out issues affecting individual services that have arisen in the current year in order to explain the variations between the base and revised budgets for 2014/15 and the base budget for 2015/16.

SERVICE ISSUES

Environmental Health Partnership

18. From 1 April 2014 the Environmental Health service has been provided by way of a Partnership between Fareham and Gosport Councils in order to provide a more resilient service and to bring savings to both Councils under the control of the Environmental Health Panel.

19. Under this arrangement, the direct costs for the service have been combined into a single Trading Account. This is where expenditure under the headings of employees, premises, supplies and services and third party payments incurred by the Partnership are recorded, and recharged to both Fareham and Gosport Councils on the basis of a 50 : 50 split.
20. The apportionment of this recharge to Fareham is recorded as a third party payment in the individual service areas. It is based on time allocations of Fareham Borough Council staff, with an informed review of these to be undertaken at the end of the first full year of the new staffing structure and working arrangements.
21. Support services and income attributable to Fareham and Gosport Councils are recorded directly in the respective service areas of the two local authorities.

Hackney Carriage Licences

22. There has been an increase in the budget for this service of £1,000. Support services have decreased by £12,100 offsetting the increase of £13,100 within third party payments.
23. Although this heading shows a small surplus of income over expenditure it does not reflect the cost of providing member support to this committee. This cost is shown within the Executive's Policy and Resources Portfolio and has a cost for the whole council of over £1million in the base budget for 2015/16.

Licensing

24. There has been a slight decrease in the budget for this service of £3,200. Support services have decreased by £14,300 offsetting the small increase of £11,100 within third party payments. No changes have been proposed for income from fees & charges.

Health & Safety

25. There has been an overall decrease in the budget for this service of £3,200. Support services have decreased by £20,600, offsetting the increase of £17,400 within third party payments.

Election Services

26. There has been an overall decrease in the budget for this service of £20,500. This is primarily as a result of a decrease increases in support services of £19,300 and a reduction in employee costs of £1,200.

RISK ASSESSMENT

27. There are no significant risk considerations in relation to this report.

CONCLUSION

28. A number of Licensing and Regulatory Affairs services are partly funded from fees and charges and other types of income. After taking service income into account, the following sources of income reduce the overall cost of services to be met by council tax payers:
 - Investment income;
 - General government grant; and
 - The Council's share of business rate income.
29. These sources of income are generally outside the Council's control and do not reflect changes in the overall level of spending on local services. With these sources of income effectively "fixed", members need to be aware that, unless it can be matched by increased service income, additional spending on services has to be fully funded by council tax payers.
30. It follows that members must give full weight to the Council's overall position and future council tax levels when the revenue budgets for 2015/16 are considered.
31. The Committee is asked to review the revised budgets for 2014/15 and the base budgets and fees and charges for 2015/16 and consider whether it wishes to submit comments for consideration by Full Council.

APPENDIX A - Fees and Charges 2015/16

APPENDIX B - Revenue Budget 2014/15 Revised & 2015/16 Base

Background Papers: None

Reference Papers: Report of the Director of Finance and Resources to the Executive on 6 October 2014 'Annual Review of the Council's Finance Strategy'

Enquiries:

For further information on this report please contact Kate Busby (Ext 4685).

LICENSING AND REGULATORY AFFAIRS COMMITTEE

LICENCES AND FEES

Statutory Charges	Current Fee £
Lotteries - Registration	40.00
- Renewal	20.00

Gambling Act 2005

Charges available on application to Director of Community.

LICENSING ACT 2003

The service is provided to ensure public safety through the licensing of regulated activities and to ensure that they are undertaken in accordance with the relevant licence conditions.

In addition the Council is the Licensing Authority under the Licensing Act 2003. The Act replaced previous licensing regimes concerning the sale of alcohol, public entertainment, theatres, cinemas and late night refreshment with a unified system of regulation. From February 2005 the Council has dealt with applications for premises and personal licences which took effect in November 2005. From this date the Council took over all the licensing functions some of which, such as liquor licensing, were previously undertaken by the Magistrates' Court.

The Act requires that the Council carries out its various licensing functions so as to promote the following four licensing objectives:-

- The prevention of crime and disorder
- Public Safety
- The prevention of public nuisance
- The protection of children from harm.

The Fees have been set by the Government and are detailed below:

Premises/Club Applications/Conversions

The Fees are based on rateable values of properties:

Rateable Value	Band	Initial Licence Fee £	Annual Fee £
£0 - £4,300	A	100.00	70.00
£4,301 - £33,000	B	190.00	180.00
£33,001 - £87,000	C	315.00	295.00
£87,001 - £125,000	D	450.00	320.00
£125,001 and over	E	635.00	350.00

A multiplier applied to premises in Bands D and E where they are exclusively or primarily in the business of selling alcohol (mainly large town and city centre pubs) as follows:

Rateable Value	Band	City/Town Centre Pub Application Fee £	City/Town Centre Pub Annual Charge £
£87,001 - £125,000	D	900.00	640.00
£125,001 and over	E	1,905.00	1,050.00

If in addition to the conversion application the conditions in respect of alcohol are to be varied then an additional fee to those set out above becomes payable as follows:

Rateable Value	Band	Variation Fee £
£0 - £4,300	A	20.00
£4,301 - £33,000	B	60.00
£33,001 - £87,000	C	80.00
£87,001 - £125,000	D	100.00
£125,001 and over	E	120.00

Exceptionally large events

A fee structure also exists for exceptionally large events starting at capacity of 5,000 people. Please contact the Licensing Authority for details of these.

Personal Licences, Temporary Events and other Fees - (Statutory)

Additional Fees are as follows:

Occasion on which Fee payable	Current Fee £
Personal Licence	37.00
Minor Variations	89.00
Temporary Event Notice	21.00
Application for copy of Licence or summary on theft, loss etc. of Premises Licence or summary	10.50
Notification of change of name or address	10.50
Applications to vary – to specify Individuals as premises supervisor	23.00
Application to transfer Premises Licence	23.00
The removal of conditions for community premises	23.00
Interim Authority Notice	23.00
Application for making a Provisional Statement	195.00
Application for copy of certificate or summary on theft, loss etc. of certificate or summary	10.50
Notification of change of name or alteration of club rules	10.50
Change of relevant registered address of club	10.50
Application for copy of licence on theft, loss etc. of temporary event notices	10.50
Application for copy of licence on theft, loss etc. of personal licence	10.50
Right of freeholder etc. to be notified of licensing matters	21.00

Exemptions

Applications for premises licences or club certificates which relate to the provision of regulated entertainment only and the application is from the following then NO FEES are payable, but applications must still be made:

An educational institution which is a school or college and the entertainment is carried on by the educational institution for and on behalf of the purposes of the educational institution.

OR

That the application is in respect of premises that are or form part of a church hall, chapel hall, or similar building or village hall, parish hall or community hall or other similar building.

OTHER LICENCES AND FEES - Discretionary

All Fees and Licences are exclusive of VAT unless stated

Other Licences and Fees	Current Fee £	Proposed Fee £	Increase %
Skin Piercers : Premises	140.00	79.00	-43.6
Skin Piercers : Persons	82.00	68.00	-17.1
Street Trading Consent : 12 months	1,680.00	1,680.00	0.0
Street Trading Consent : 6 months	945.00	945.00	0.0
Street Trading Consent : 3 months	525.00	525.00	0.0
Street Trading - Tables and Chairs			
New	0.00	290.00	0.0
Renewal	0.00	180.00	0.0
Dangerous Wild Animal Licences (note 1) :	815.00	128.00	-84.3
Riding Establishment Licences (note 1) : Initial registration / renewal/variation –per horse	38.00	38.00	0.0
Animal Boarding Establishment Licences - (note 1)	165.00	165.00	0.0
Home (Domestic) Animal Boarding Establishment Licences	115.00	115.00	0.0
Pet Shop Licences - (note 1)	110.00	115.50	5.0
Dog Breeders Licence - (note 1)	165.00	173.25	5.0
Zoo : Initial Application (valid for 4 years) - (Note 1)	1,800.00	1,800.00	0.0
Zoo : Renewal (valid for 6 years) - (Note 1)	1,800.00	1,800.00	0.0
Sex Shops/Establishments: Initial Fee	1,800.00	1,800.00	0.0
Sex Shop/Establishments: Renewal Fee	1,800.00	1,800.00	0.0
Scrap Metal Dealer: New Application	225.00	237.00	5.3
Scrap Metal Dealer: Application Renewal	125.00	131.50	5.2
Mobile Collector: New Application	125.00	131.50	5.2
Mobile Collector: Application Renewal	90.00	94.50	5.0
Variation of Licence	125.00	131.50	5.2
Replacement Licence	20.00	21.00	5.0
Advice to commercial premises - charge per hour or part thereof	45.00	45.00	Nil
Note 1. All initial applications and subsequent renewals where appropriate will also include vets' Fees in addition to the charges above.			

HACKNEY CARRIAGE AND PRIVATE HIRE LICENCES - Discretionary

Hackney Carriage and Private Hire Licences -	Current Fee £	Proposed Fee £	Increase %
Vehicle Licence			
Hackney Carriage	185.00	185.00	0.0
Private Hire	185.00	185.00	0.0
Transfer of Licence (Note 2)	185.00	185.00	0.0
Temporary Transfer (Note 3,4)	185.00	185.00	0.0
Operator's Licence			
Private Hire	185.00	185.00	0.0
Driver's Licence			
Initial Licence: Hackney Carriage	80.00	80.00	0.0
Initial Licence: Private Hire	80.00	80.00	0.0
Initial Licence: Dual Application	115.00	115.00	0.0
Subsequent Licence: Hackney Carriage	60.00	60.00	0.0
Subsequent Licence: Private Hire	60.00	60.00	0.0
Subsequent Licence: Dual Application	87.00	87.00	0.0
DVLA Drivers' Licence check (Note 5)	5.75	Actual cost	0.0
Failure to attend appointment	34.00	34.00	0.0
Replacement Licence	10.50	10.50	0.0
Transfer of Ownership (Note 2)	25.00	25.00	0.0
Knowledge Test			
Per test	30.00	21.00	-30.0
Driver's Badge			
Issue and Replacement (Note 1)	5.00	5.00	0.0
Vehicles			
Replacement plates and fixings (Note 1)	20.00	22.00	10.0
Replacement brackets	15.00	15.00	0.0
Interior windscreen plate	20.00	22.00	10.0
Other			
Criminal Records Bureau Fee	Actual Cost		
Medical Consultation	Actual Cost		
Notes:			
1. Fee inclusive of VAT at the prevailing rate.			
2. This charge has been set at a level to cover the cost of administering transfers. Transfers will only be permitted in March and April in exceptional circumstances. Transfers, in months other than March and April, will be charged at 50%.			
3. This charge covers the cost of temporary transfers due to the use of loan cars for insurance purposes.			
4. This charge has been set at a level to cover the cost of administering transfers.			
5. This is the actual cost to the council.			

ELECTION SERVICES

Returning Officer's Fees and disbursements: as determined by Hampshire Election Fees Working Party; available on request to Head of Democratic Services.

REGISTRATION OF ELECTORS (Statutory)

Item	Data	Printed
Sale of Open Register	£20 plus £1.50 per thousand entries (or part)	£10 plus £5.00 per thousand entries (or part)
Sale of Full Register *	£20 plus £1.50 per thousand entries (or part)	£10 plus £5.00 per thousand entries (or part)
Sale of monthly update notices *	£20 plus £1.50 per thousand entries (or part)	£10 plus £5.00 per thousand entries (or part)
Sale of list of Overseas Electors	£20 plus £1.50 per hundred entries (or part)	£10 plus £5.00 per hundred entries (or part)
Sale of Marked Register *	Where available £10 plus £1.00 per thousand entries (or part)	£10 plus £2.00 per thousand entries (or part)

***Notes:**

1. Supply of the Full Register, monthly update notices and the marked register is restricted by the Representation of the People Regulations.
2. Packing and carriage costs will also apply where relevant.
3. A request for the same part of the register in both printed and data form will be treated as two separate requests.

LICENSING AND REGULATORY AFFAIRS COMMITTEE

ESTIMATE OF EXPENDITURE AND INCOME FOR THE COUNCIL TAX 2015/16

	Actuals 2013/14	Base Estimate 2014/15	Revised Estimate 2014/15	Base Estimate 2015/16
	£	£	£	£
HACKNEY CARRIAGE LICENCES	-5,603	-3,900	-2,300	-2,900
LICENSING	4,736	-7,200	-10,100	-10,400
HEALTH & SAFETY	173,149	147,600	146,200	144,400
ELECTION SERVICES	186,673	366,900	363,400	346,400
	358,955	503,400	497,200	477,500

SUBJECTIVE ANALYSIS

	Actuals 2013/14	Base Estimate 2014/15	Revised Estimate 2014/15	Base Estimate 2015/16
	£	£	£	£
EMPLOYEES	408,117	383,000	173,200	174,100
PREMISES RELATED EXPENDITURE	9,542	15,000	15,000	15,000
TRANSPORT RELATED EXPENDITURE	3,069	2,500	1,100	1,100
SUPPLIES AND SERVICES	130,439	255,900	255,800	238,700
THIRD PARTY PAYMENTS	7,819	3,100	272,700	271,000
SUPPORT SERVICES	131,092	130,300	65,800	64,000
GROSS EXPENDITURE	690,078	789,800	783,600	763,900
GOVERNMENT GRANTS	-140,373	-110,000	-110,000	-110,000
SALES	-1,644	-1,800	-1,800	-1,800
FEES AND CHARGES	-189,106	-174,600	-174,600	-174,600
GROSS INCOME	-331,123	-286,400	-286,400	-286,400
NET EXPENDITURE	358,955	503,400	497,200	477,500

	Actuals 2013/14	Base Estimate 2014/15	Revised Estimate 2014/15	Base Estimate 2015/16
<u>HACKNEY CARRIAGE LICENCES</u>	£	£		
EMPLOYEES	56,576	53,900	0	0
TRANSPORT RELATED EXPENDITURE	0	100	0	0
SUPPLIES AND SERVICES	12,817	14,200	0	0
THIRD PARTY PAYMENTS	1,269	0	81,800	81,300
SUPPORT SERVICES	17,495	16,800	4,800	4,700
GROSS EXPENDITURE	88,157	85,000	86,600	86,000
SALES	-104	-300	-300	-300
FEEES AND CHARGES	-93,656	-88,600	-88,600	-88,600
GROSS INCOME	-93,760	-88,900	-88,900	-88,900
NET INCOME	-5,603	-3,900	-2,300	-2,900

	Actuals 2013/14	Base Estimate 2014/15	Revised Estimate 2014/15	Base Estimate 2015/16
<u>LICENSING</u>	£	£		
EMPLOYEES	67,017	53,500	5,200	5,000
TRANSPORT RELATED EXPENDITURE	609	300	0	0
SUPPLIES AND SERVICES	2,210	2,700	0	0
THIRD PARTY PAYMENTS	6,550	3,100	66,000	65,700
SUPPORT SERVICES	23,464	19,200	4,700	4,900
GROSS EXPENDITURE	99,850	78,800	75,900	75,600
FEEES AND CHARGES	-95,114	-86,000	-86,000	-86,000
GROSS INCOME	-95,114	-86,000	-86,000	-86,000
NET EXPENDITURE	4,736	-7,200	-10,100	-10,400

	Actuals 2013/14	Base Estimate 2014/15	Revised Estimate 2014/15	Base Estimate 2015/16
<u>HEALTH & SAFETY</u>	£	£	£	£
EMPLOYEES	129,004	108,100	3,000	2,800
TRANSPORT RELATED EXPENDITURE	936	1,000	0	0
SUPPLIES AND SERVICES	15,815	12,300	12,000	12,000
THIRD PARTY PAYMENTS	0	0	124,900	124,000
SUPPORT SERVICES	27,424	26,200	6,300	5,600
GROSS EXPENDITURE	173,179	147,600	146,200	144,400
FEEES AND CHARGES	-30	0	0	0
GROSS INCOME	-30	0	0	0
NET EXPENDITURE	173,149	147,600	146,200	144,400

<u>ELECTION SERVICES</u>	Actuals 2013/14	Base Estimate 2014/15	Revised Estimate 2014/15	Base Estimate 2015/16
	£	£	£	£
EMPLOYEES	155,519	167,800	165,000	166,300
PREMISES RELATED EXPENDITURE	9,542	15,000	15,000	15,000
TRANSPORT RELATED EXPENDITURE	1,525	1,000	1,100	1,100
SUPPLIES AND SERVICES	99,597	226,700	243,800	226,700
SUPPORT SERVICES	62,709	68,100	50,000	48,800
GROSS EXPENDITURE	328,892	478,400	474,900	457,900
GOVERNMENT GRANTS	-140,373	-110,000	-110,000	-110,000
SALES	-1,540	-1,500	-1,500	-1,500
FEES AND CHARGES	-306	0	0	0
GROSS INCOME	-142,219	-111,500	-111,500	-111,500
NET EXPENDITURE	186,673	366,900	363,400	346,400

FAREHAM

BOROUGH COUNCIL

Report to Licensing and Regulatory Affairs Committee

Date **18 November 2014**

Report of: **Director of Community**

Subject: **LICENSING AND REGULATORY AFFAIRS COMMITTEE WORK
PROGRAMME 2014/15**

SUMMARY

At the Committee meeting in September, the Work Programme for 2014/15 was reviewed. Members are now invited to note the actions from the last meeting and to further review the work programme for 2014/15.

RECOMMENDATION

- (a) that the progress on actions arising from the meeting of the Committee held on 16 September be noted; and
- (b) that the Work Programme for 2014/15, attached as Appendix B to the report, be reviewed.

INTRODUCTION

1. At the Committee meeting on 8 July 2014, the Work Programme for 2014/15 was reviewed.
2. Details of progress on actions arising from matters considered at that meeting are shown in Appendix A for members' information.

WORK PROGRAMME FOR 2014/15

3. The work programme for 2014/15 agreed at the last meeting is attached as Appendix B.

RISK ASSESSMENT

4. There are no significant risk considerations in relation to this report.

CONCLUSION

The Committee is invited to:-

- (i) note progress on matters considered by the Committee at its last meeting, as shown in Appendix A; and
- (ii) review the Licensing and Regulatory Affairs Committee Work Programme for 2014/15, as set out in Appendix B.

Background Papers:

None.

Reference Papers:

None.

Enquiries:

For further information on this report please contact Martyn George (Ext 4400).

LICENSING AND REGULATORY AFFAIRS COMMITTEE

Licensing and Regulatory Affairs Committee – 18 November 2014

Progress on Actions from last meeting

Date of Meeting	16 September 2014
Subject	Review of Polling Districts and Polling Places
Type of Item	Policy Review
Action by Committee	<p>Councillors Mrs Mandry (Crofton Youth Centre), Miss Bell (Portchester Community Centre) and Ford (Victory Hall) all declared personal non-pecuniary interest in this item, indicating that they had connections with the management committees of the buildings in which the polling stations shown were located. Councillor Price declared that he was a member of Hampshire Fire and Rescue Authority but that all administrative responsibility concerning the use of Fareham Fire Station and Portchester Fire Station as polling stations lay with Hampshire Fire and Rescue Service.</p> <p>The Committee considered a report by the Director of Finance and Resources on the review of polling districts and polling places.</p> <p>RESOLVED that:-</p> <ul style="list-style-type: none"> (a) a draft proposal, based on the comments in Appendix A, be approved to proceed for consultation; (b) it be noted that the results of the consultation would be reported to the next meeting of the Committee; and (c) the officers be requested to note the comments relating to: the use of Harrison Primary School; a possible change to the polling station for Craighbank Court; the possibility of a polling station being located at the new Collingwood Court; car parking at the Locks Heath District Centre; the relative suitability of Portchester Parish Hall and the Castle Street Centre; possible alternative polling stations for residents of Brook Lane; access to Wicor Primary School and general suitability of polling stations in the ward; the suitability of Crofton Youth Club and Crofton Community Centre; and the use of a Portakabin as a polling station.
Outcome	Report being submitted to the meeting of the Committee on 18 November 2014.
Link Officer	Leigh Usher

Subject	Response to Deputation to Council
Type of Item	Deputation to Council
Action by Committee	<p>The Committee considered a report by the Director of Community on a matter raised in a deputation to the Council meeting on 24 July 2014, which was referred to the Licensing Officers for consideration. It was noted that Mr Rogerson, who had made the deputation at the Council meeting, had sent an e-mail to members of the Committee concerning the report it had before it.</p> <p>The Head of Environmental Health presented the report, explaining the issues it referred to and which had been raised in Mr Rogerson's deputation to the Council and his subsequent message to members of the Committee.</p> <p>RESOLVED that:-</p> <ul style="list-style-type: none"> (a) Mr Rogerson be thanked for his comments; (b) the content of the report be noted; (c) the Committee was satisfied with the current licensing procedures in place in respect of taxi and private hire driver applications; (d) the Head of Environmental Health be thanked for his most informative report and explanation of the circumstances; and (e) It be noted that the Council's licensing procedures were continually under review and that Mr Rogerson's help in some of the changes previously made to them be acknowledged.
Outcome	Complete.
Link Officer	Ian Rickman
Subject	Six Monthly Monitoring Report on Applications Received
Type of Item	Monitoring
Action by Committee	<p>The Committee considered a report by the Director of Community on licensing applications received.</p> <p>RESOLVED that the report be noted.</p>

Outcome	Complete.
Link Officer	Ian Rickman
Subject	Licensing and Regulatory Affairs Committee Work Programme
Type of Item	Programming
Action by Committee	<p>The Committee considered a report by the Director of Community on the Committee's work programme for 2014/15.</p> <p>RESOLVED that:-</p> <ul style="list-style-type: none"> (a) the progress on actions arising from the meeting of the Committee held on 8 July 2014 be noted; (b) the to be assigned item 'Annual Health and Safety Service Plan' be considered at the beginning of 2015/16, in May or June 2015; (c) it be noted that the officers were in contact with Peter Savill about arranging a further training session for members, possibly in December 2014; (d) it be noted that an application had been received from the taxi trade for a tariff increase and, although the decision on this was now an Executive function, the Committee would be invited to consider the request and make a recommendation to the Executive; (e) with reference to (d) above, an item be added to the work programme for 18 November 2014; and (f) subject to (b), (c) and (e) above, the work programme for 2014/15, as shown in Appendix B to the report, be confirmed.
Outcome	Work programme amended accordingly.
Link Officer	Martyn George

LICENSING AND REGULATORY AFFAIRS COMMITTEE – DRAFT WORK PROGRAMME
2014/15

<u>DATE</u>	<u>SUBJECT</u>	<u>TRAINING SESSION/WORKSHOP</u>
8 JULY 2014	<p>Policy Statements Relating to the LGPS 2014 Regulations</p> <p>Presentation on the Responsibilities of the Licensing and Regulatory Affairs Committee</p> <p>Committee work programme 2014/15</p> <p>Annual Taxi Vehicle Renewals</p> <p>Actual Revenue Expenditure 2013/14</p> <p>Annual Health and Safety Service Plan</p> <p>Licensed Premises and Community Safety</p>	
16 SEPTEMBER 2014	<p>Committee work programme 2014/15</p> <p>Six- monthly Monitoring Report on Applications Received</p> <p>Review of Polling Districts and Polling Places</p> <p>Response to Deputation to Council</p>	
18 NOVEMBER 2014	<p>Spending Plans 2015/16</p> <p>Committee work programme 2014/15</p> <p>Review of Polling Districts and Polling Places</p> <p>Review of Taxi Tariff</p>	
20 JANUARY 2015	<p>Committee work programme 2014/15</p> <p>Review of Implementation of IER</p>	
17 MARCH 2015	<p>Committee work programme 2014/15 and draft for 2015/16</p> <p>Monitoring Report on Applications Received</p>	

	Annual Report on Licensed Premises and Community Safety	
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To be assigned:

Annual Health and Safety Service Plan (2015/16)

In-house Licensing Training Sessions (2)

- December 2014?

